



The Beacon

Independent Prep School for boys aged 3-13
Amersham, Buckinghamshire

Head of Self & Society

The Beacon's hybrid programme of TPR/PSHE

From September 2024



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Website:	www.beaconschool.co.uk

The School is committed to safeguarding and promoting the welfare of children. Applicants must be prepared to undergo appropriate child protection screening, including checks with past employers and the Disclosure and Barring Service.

The Beacon is an equal opportunities employer.

Registered in England No. 01067862. Registered Charity No. 309911.



From Nick Baker

Headmaster



Dear Applicant

As a school, we are proud to offer **Self & Society (SAS) (The Beacon's hybrid programme encompassing TPR and PSHE)** as an important subject within our curriculum at The Beacon.

We are seeking to appoint an exceptional and dynamic teacher to join our team this September. The successful candidate will have a keen interest in Theology, Philosophy, Religion and PSHE. In depth knowledge and understanding will enable successful leadership and teaching of Self & Society (SAS) across our School where lessons in SAS help our pupils understand issues of self, beliefs and belonging, ethics and opinions and relationships. The ability to teach a second subject may be an advantage and you can read more about SAS and other subjects on our website at:

<https://www.beaconschool.co.uk/prep/subjects>.

The Beacon is a large prep school for boys aged between 3 and 13, set on a 16-acre site near Amersham, some 30 minutes from London by train/tube. The Beacon has led and developed the Prep School Baccalaureate, which allows much freedom to Heads of Department in the development of a curriculum that seeks to instill independent learning. To give you a flavour of life at The Beacon, please take a look around our website www.beaconschool.co.uk.

You will find our Safeguarding and Child Protection Policy and other useful policies on the website too. The Beacon is a remarkable school, and we seek remarkable people. I look forward to hearing from you.

Nick Baker
Headmaster

IMPORTANT NOTE:

- *The school is committed to safeguarding and promoting the welfare of children. Safeguarding checks will be undertaken in accordance with School policy*
- *The safeguarding responsibilities of the post can be found in the job description and person specification in this recruitment pack*
- *The post is exempt from the Rehabilitation of Offenders Act 1974.*



Professional Standards

The Following is our 'Circle of Success'. It is this which makes The Beacon a special place to be educated and work at. All our staff live and breathe by the professional principles below. If these resonate with you, you would definitely enjoy working at our School.





The Role and Job Description

Role: **Head of Self & Society - SAS**

Hours: Full-time (Monday – Friday)

Main Areas of Responsibility

1. **Normal teaching, academic and pastoral responsibilities** as would apply to all teaching staff working at The Beacon
2. **Head of Self & Society - SAS (encompassing TPR/PSHE)**

Lead and teach Self & Society

Be responsible for the curriculum and standards of the teaching in the specialist subject throughout the school working closely with other staff (Reception to Year 8)

Provide teaching and learning provision of the highest quality to stimulate an enthusiasm for Self & Society:

- Develop understanding beyond the classroom experience; instil a healthy and holistic curiosity towards identity, beliefs, and personal & social development
- Build a questioning and investigative culture in the classroom, encouraging the boys to look deeper and think wider
- Deliver lessons in a contemporary classroom environment, investing in discussion and debate, reflection and expression of opinion
- Develop ways to build skills of resilience, resourcefulness and reflectiveness

Manage the Relationships, Health, and Sex Education Policy (RSHE) and provision across the school, working closely with the Head of Science

Conduct annual policy reviews, parent consultation meetings and staff training in line with the RSHE National Guidelines

Work closely with the Deputy Head Academic regarding RSHE, SMSC and scholarship provision.

Work closely with Deputy Head Pastoral regarding wellbeing of student body, attending Pastoral Team meetings and whole school awareness events.

Establish clear guidelines for how the department should be run, especially with regard to school policies on planning, marking and assessment

Liaise closely with Academic team to ensure scholarship pupils are fully prepared



Continuously revise and update Schemes of Work and organise reviews of the work, progress and plan for the forthcoming term

Monitor/support the teaching by the other staff through individual discussion, assessment and lesson observations to ensure highest standards throughout

Responsible for the allocated departmental budget

Meet regularly with other Heads of Department to strengthen cross-curricular links and share skills, ideas and experiences in teaching and learning

Promote interest in and enjoyment of the subject through extra-curricular activities and inter- and intra-school events

Liaise closely with the Head of Learning Support

Keep abreast of developments in the subject, attend relevant training in particular developments in the Relationships, Health, and Sex Education curriculum

Prepare Departmental Review papers for presentation to SMT and Governors' Education Sub-Committee as required from time to time.

Attend and take an active role in Academic Team and Pastoral Team meetings

3. Additional Duties

To be a form tutor, if required

To attend INSET and other relevant training as required

To attend staff meetings, Open Day/Mornings, Speech Day, Parents' Evenings and curriculum meetings

To participate in Additional Duties which may include early duties and exam-preparation sessions, as well as break-time and lunchtime duties on a rota basis

To assist with the organisation and running of trips and events as required

To play a full part in the life of the school community

Safeguarding

Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact, following the school's safeguarding policy at all times and using the internal systems/contacting the DSL for monitoring safeguarding, wellbeing and pastoral issues.

Note:

- The role will involve daily contact with children and a high level of responsibility for children. The role constitutes regulated activity with children.
- In the role, you may also be required to undertake such other duties as the Head reasonably requires from time to time.



Person specification

	Essential	Desirable
Qualifications	Suitable teacher qualification or relevant experience in educational setting (For this post, degree subject is less important than other criteria))	It is desirable, but not essential to hold QTS
Experience	Experience of teaching (Note: it is not essential to have worked in the independent sector)	Relationships, Health, and Sex Education Policy (RSHE)
Skills	<ul style="list-style-type: none"> • Excellent teaching abilities • Confidence and ability to discuss sensitive subject matter(s) at age appropriate level • Confident in delivering discussion based learning and promoting skills in oral communication. • Highly organised • Strong pastoral skills • Ability to contribute to extra-curricular agenda and wrap-around care 	Ability to teach an additional subject
Knowledge	<ul style="list-style-type: none"> • Up to date with current curriculum re the subject • Up to date safeguarding training 	Experience of teaching 13+ Common Entrance or equivalent Experience of preparing pupils for 13+ academic scholarships
Other	<ul style="list-style-type: none"> • Enthusiastic about learning and teaching • High standards • Friendly and approachable • Flexible • Calm and professional • Self-motivated and versatile • Excellent role model • Desire to contribute to school life beyond immediate classroom • Team player 	



The Process

The school is committed to safeguarding and promoting the welfare of children.

All applicants must be prepared to undergo appropriate child protection screening, including checks with past employers and the Disclosure and Barring Service. The Beacon is an equal opportunities employer. References will be required and any relevant issues arising from such will be taken up at interview or a suitable point during the process.

Candidates who have a disability or any other special requirements should let the school know if there are any reasonable adjustments they would like the school to make as part of this recruitment process.

There is a requirement to complete the school's Application Form which can be downloaded from the website. Please send a copy of your completed Application Form and covering letter to recruitment@beaconschool.co.uk

The closing date* for receipt of applications is **Thursday 14 March 2024 at 8am**. Interviews will be held in the following week.

***We would encourage you to submit your application early as we reserve the right to close vacancies earlier than the deadline – if, for example, we receive a number of applications of interest early on.**

(Please note that whilst an interview is to be used as the primary feature of the selection process, if invited for interview you will be advised as to whether any additional selection methods will be required to supplement the interview. This may include a lesson, presentation and/or other task. Whatever methods are chosen, the panel will use these to assess the merits of each candidate against the job and person specification).

